

MEETING NOTICE

COMMITTEE NAME	DPW Facility Committee
DATE OF MEETING	November 19, 2015
TIME OF MEETING	7:00 PM
PLACE OF MEETING	Starbard Building, 1204 Main Street, Holden, MA 01520

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING (EXCLUDING SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS)

Original and 1 copy to Town Clerk  
1 copy to Town Manager

This notice submitted by:

Name

Town Clerk Received:
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ITEMS TO BE DISCUSSED

1. Review and approval of meeting minutes, as available
2. Discussion with Nichol Figueiredo, Capital Strategic Solutions
3. Discussion of outreach efforts via Facebook, Town webpage, etc.
4. Distribution of Town's Social Media Policy
5. Update on RFQ for Designer Services
6. Designer Selection Process-rankings, interview panel, presentation of candidates
7. Set future meeting schedule.